



# Beef Shorthorn Cattle Society General Data Protection Regulation (GDPR) Policy

Updated by C. Brown

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This policy outlines the measures taken by the Beef Shorthorn Cattle Society to protect personal data in accordance with the General Data Protection Regulation (GDPR) of the European Union. The policy applies to all personal data held by the Society, including data held by employees, contractors, and third-party service providers.

The Society is committed to complying with GDPR and protecting the personal data it holds. If you have any questions or concerns about this policy or our data protection practices, please contact Operations Manager, Clive Brown – [clive@beefshorthorn.org](mailto:clive@beefshorthorn.org)

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## Introduction

This policy outlines the measures the Beef Shorthorn Cattle Society (BSCS) takes to protect personal data in accordance with the General Data Protection Regulation (GDPR).

## Scope

This policy applies to all personal data held by BSCS, including data held by our employees, contractors, and third-party service providers.

## Policy Statement

### 1. Purpose and Scope of Data Processing

We collect and process personal data for the following purposes:

- To provide products and services to our customers
- To manage our employees and contractors
- To comply with legal and regulatory requirements

We collect and process only the minimum amount of personal data necessary for these purposes.

### 2. Data Protection Principles

We adhere to the following data protection principles:

- We process personal data lawfully, fairly and in a transparent manner;
- We collect personal data for specified, explicit and legitimate purposes;
- We ensure that personal data is adequate, relevant and limited to what is necessary;
- We keep personal data accurate and up-to-date;
- We keep personal data in a form which permits identification of data subjects for no longer than is necessary;
- We ensure that personal data is processed in a manner that ensures appropriate security.

### 3. Data Subject Rights

We respect the rights of data subjects, including the rights to:

- Access their personal data;
- Rectify their personal data;
- Erase their personal data;
- Object to the processing of their personal data;
- Restrict the processing of their personal data;
- Data portability

We will respond to requests from data subjects in a timely and appropriate manner.

### 4. Data Security

We take appropriate technical and organisational measures to protect personal data against unauthorized or unlawful processing and against accidental loss, destruction, theft or damage. This includes:

- limiting personnel who have access to personal data



- periodic checks of IP addresses being used on laptops /PCs who access bank details
- repeated access lockout on laptops /pcs after x attempts
- user passwords on PC equipment
- data back up
- monitor any 3<sup>rd</sup> party access when in use
- banking payment details, not writing down any personal information provided by Members, only accessing payment system and entering data in real time

#### 5. Data Breach Notification

We have procedures in place to detect, report, and investigate personal data breaches. If a breach occurs, we will promptly notify the relevant supervisory authority and affected data subjects.

#### 6. Data Protection Impact Assessments

We will conduct data protection impact assessments when necessary to evaluate the impact of new processing activities on the rights and freedoms of data subjects.

#### 7. Third-Party Processing

We ensure that any third-party service providers who process personal data on our behalf do so in compliance with GDPR and our data protection policies.

#### 8. Training and Awareness

We provide training to our employees and contractors on GDPR and data protection. We also raise awareness of GDPR and data protection among our customers and stakeholders.

#### 9. Review and Updating

We review and update this policy regularly to ensure it remains accurate and relevant.

### **Conclusion**

We take data protection seriously and are committed to complying with GDPR and protecting the personal data we hold. If you have any questions or concerns about this policy or our data protection practices, please contact our Operations Manager Clive Brown – [clive@beefshorthorn.org](mailto:clive@beefshorthorn.org)

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